

Procedure for Answer Paper–Go through & Revaluation after Publication of results

Go through the answer script to verify the Total Marks obtained

For all Theory papers appeared in Regular & Supply Examinations.

Apply within 2 working days after publication of results.

Application can be obtained from COE office in person.

Fee is Rs.100 per subject.

Papers go through by students @ COE office on 4th working day after publication of results as per the time schedule announced. Student must come with ID card.

Carrying of Mobile phone / paper / pen / Pencil / Eraser / paper/Notes/Books/any Electronic gadgets not permitted.

Student alone allowed to go through the answer script and he/she should not be accompanied by friends/relatives/parent/faculty/staff.

Student's Remarks

After going through the answer script, student has to sign with date in the space provided in the front page of the answer paper and also enter the time IN/OUT & sign in the log book kept in the venue.

Registration for revaluation

If student is not satisfied with the valuation, he/she can apply for revaluation within a day, i.e., on 5th working day after publication of results.

Revaluation Results

Publication of results on the date mentioned in the Exam Schedule - Abstract.

Refund of Fees paid

50% of fee will be refunded, if result changes from Fail to Pass (or) for improvement of more than 10 marks in a subject applied for improvement. Student has to approach COE office within a month of publication of revaluation results to get refund cheque.

Revaluation directly without going through answer script

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Apply within 5 working days after publication of results.

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Fee is Rs.500 for a failed subject and Rs.1000 for a passed subject