

Guidelines for Award of Moderation marks

- Moderation of maximum 5 marks is given to each semester to cover all the theory subjects appeared by the students for the Regular and Supplementary Examinations.
- No moderation marks for the practical subjects.
- No moderation will be given to the subjects failed due to want of / less internal marks (got minimum pass in the external but failed due to low internal marks).
- Moderation marks will be given only to the subject requires passing minimum marks in Terminal examination (external only) as specified in the curriculum and not for the improvement of Grade obtained.
- While allotting moderation marks, the subject(s) require less moderation marks (ascending order- 1, 2, 3, 4, and 5) will be given priority.
- If the external marks obtained are same in two subjects (less than passing minimum) among the subjects in a semester, for allotting moderation marks the subject(s) having more internal marks will be given priority irrespective of the subjects want of moderation marks. If again, the internal marks are same in both the subjects, the allocation of moderation marks goes as per the subject order listed in the curriculum of the respective semester/degree programme.
- During the allocation of marks, if any subjects need moderation marks more than the balance available in the semester, moderation marks will not be given.
- Any balance moderation marks available in a semester will not be carried over to next semester.

Guidelines for Revaluation Procedures and final marks fixation

- Revaluation of the answer papers will be done by the subject experts from other Institutions and not by TCE faculty.

- A new front page (mark entry sheet) of the answer paper will be placed over the original front page, so that the student's details and original marks not known to the examiner who is doing first revaluation.
- After the first revaluation, if the mark varies from original marks by ± 15 (i.e., ≤ 15 or ≥ 15), second revaluation will be done by another new examiner.
- For second revaluation, a new front page will be placed over the old front pages, so that the third examiner does not know the student's details and the first and second examiner's marks.
- After completing the revaluation, to fix the final mark for the publication of results the following guidelines are in practice:
 - If the mark obtained in revaluation is less than the original mark, the original mark is fixed as final marks;
 - If the first and second revaluation marks are more than the original marks, the mark which is closer to the original mark is fixed as final mark;
 - If the first valuation mark is less than the original mark & the second valuation mark is greater than the original mark and vice versa, the mark which is closer to the original mark is fixed as final mark.
 - In the result column, the following abbreviations are used:
 - o NC - No change in marks
 - o NIMP - No improvement of marks
 - o IMP -Improvement of marks
 - o F/NC - Fail & No change in marks