Minutes of the 16th IQAC Meeting

The Sixteenth meeting of Internal Quality Assurance Cell was held on 19th November 2024, Monday at 3.00 PM under the Chairmanship of Dr.L.Ashok Kumar, Principal in Principal Chamber.

Attendees:
1. Dr. L. Ashok Kumar, Principal
2. Dr. M. Palaninatha Raja, Director (A&I)
3. Dr. S. J. Thiruvengadam, Director (A&A)
4. Dr. S. Rajaram, Registrar
5. Dr. S. Mercy Shalini, Dean (MIS and HDCSE)
6. Dr. S. Mohammad Mansoor Roomi, Dean (Infrastructure)
7. Dr. G. Balaji, Dean (Students)
8. Dr. K. Hariharan, Dean (Industry Institute Interaction)
9. Dr. G.K.Raajesh, Dean (Career Development)
10. Dr. S. Arul Mary, HoD (Civil Engineering)
11. Dr. K. Srithar, HoD (Mechanical Engineering)
12. Dr. S. Baskar, HoD (EEE)
13. Dr. B. Manimegalai, HoD (ECE)
14. Dr. C. Deisy, HoD (IT)
15. Dr. P. Chitra, HoD (CA)
16. Dr. G.Kumaraguruparan, HoD (Mechatronics)
17. Dr. S. Parthasarathy, HoD (AMCS)
18. Dr. Jinu Lousidha Kitcheley, Head (TSEDA)
19. Dr. A.Karuppasamy, Professor, Physics
20. Dr.M.Kottaisamy, HoD (Chemistry)
21. Dr.S.Prasanna, Associate Dean (Extra Curricular Activities)
22. Dr. C.S. Senthil Kumar, Professor, Mathematics

Key Discussions and Decisions:
The Principal extended a formal welcome to all the members.

1. **HRApp Demonstration:**
   The registrar demonstrated the leave approval process for faculty and staff in HRApp.

2. **First Semester CAT 1 Result Analysis:**
   - Dean (Students) presented the results analysis of Continuous Assessment Test .
   - It is observed that 186 students failed in 22MA111 Calculus for Engineers and 125 students failed in 22EG140 Technical English courses. HoD Mathematics is instructed to take appropriate measure to minimize the arrear in continuous assessment tests.
   - HoDs are requested to follow up with students who got arrears in CAT1 and arrange to send the marks and attendance details to the parents on or before 27th November 2024, through the tutors.

3. **Graduation Day:**
   Graduation day is scheduled on 30th November 2024 (Saturday) at 10am for 2023 passed out students. HoDs are requested to provide the count of students and parents to the registrar on 22nd November 2024 (Friday), evening.

4. **NBA Pre-qualifier Submission:**
   It is planned to submit the NBA Pre-qualifier on 21st November 2024.

5. **Status Update on Laboratory facilities:**
   HoDs updated the status on the upgradation of laboratory facilities in their respective departments. Civil: Bentley Software, Mechanical: Steam and Nanomaterials Lab, EEE: Project Lab (CD), Project Lab (IO), Automation Lab, Control Systems Lab, Physics Lab: Sputtering Unit,

6. **Classroom Arrangement:**
   As construction work is in the M Block, classes will be conducted in A Block from 21st November 2024.

7. **International Conference Website:**
   The progress of work was reviewed in the organization of International conference. Brochures are to be prepared within a week.

8. **Research Conclave:**
   Research conclave is scheduled to be conducted in May 2025. Best papers will be given cash prize. Research scholars are to be motivated to present their research papers in the research conclave. Selected papers will be published in Springer Book Series on Sustainable Economy and Ecotechnology.

9. **Olympiad and Spell Bee Contest:**
   302 students participated in the Maths and Physics Olympiads. Meanwhile, 156 students took part in the first round of the Spell Bee contest, out of which 32 students have been shortlisted for the second round.

10. **Extra-Curricular Activities:**
    All the first-year students are to be engaged in any one of the extra-curricular activities. Associate Dean (ECA) was requested to ensure.

11. **Library Usage:**
    The status on the usage of the library was reviewed. ECE Department is utilizing this very well. HoDs are requested to motivate faculty and students to use library resources effectively.

12. **LaTeX Training:**
    HoDs are requested to depute research scholars and one faculty member to attend the LaTex training programme on 22nd November 2024, by R&D team of TCE.

13. **Electric Fire:**
    HoDs are requested to specify the number of fire extinguishers and posters needed on first aid measures for handling the accidents due to electric short circuits. The Dean (Infrastructure) will ensure their preparation and distribution.

14. **Removal of Chairs in the Corridor:**
    The Principal advised to remove the chairs and tables in all the corridors of each block, for smooth flow.

15. **Centre for Continuing Education:**
    The inauguration of Centre for Continuing Education is scheduled on 20th November 2024 9.30 am. Dr.S. Parthasarathy invited all to participate in the inauguration.

16. **M Block:**
It has been observed that switches, screens, other fixtures in M13, M14 and M15 halls have been damaged. These issues will be addressed and rectified. However, if such damages persist, fines will be imposed on the students of the respective classes.

17. **Language Laboratory:**
Civil works have been completed in the Language Laboratory. Systems are to be procured and inauguration is scheduled on 13th December 2024.

18. **Classroom Infrastructure:**
The procurement of 50 computers for classroom use has been initiated.

19. **Eye Camp:**
An eye camp by Aravind Hospital is scheduled on November 20, 2024, for faculty and staff.

20. **Evening Bus Facilities:**
From 20th November 2024, two buses will be available at 6.30pm at free of cost to encourage the faculty and students participating in research and extra-curricular activities. The buses will be operated to Thirunagar and Periyar Bus Stand.

21. **Wi-Fi Facility at Hostels:**
Wi-Fi facilities are to be improved in Thirunagar Girls hostel, Boys hostel, Science Block, Civil Block and Architecture.

22. **Fresh Alumni Meet:**
It is suggested that minimum500 alumni members are to attend Fresh alumni Meet. The Director (A & I) briefed about the meet and preparation for that.

23. **CII Exhibition Meet at Coimbatore:**
Branding team faculty Members Ar. Vidhya Shankari, Ar. P. Pavalavelsh and Dr.M.Sarpparaje, Ar. G. Vaishali and student members Mr.Al Ahadhu, CSE and Mr.Thanwin, EEE were appreciated for the excellent show at CII exhibition in Coimbatore.

24. **Parking:**
Parking is not permitted at the Science block. Stickers will be given to all the faculty & staff members and students for regularizing the parking in the campus.

25. **5S Condemned List:**
The purchase cost of the condemned equipment is to be given HoDs. 26th November 2024 (Tuesday) will be collected by Dean (Infrastructure).

26. **TCE MOOC:**
HoDs are requested to encourage the faculty members to develop MOOC courses during vacation. A meeting is to be arranged for the course developers in a convenient date by the Director (A&A).

27. **Advertisement for Professor of Practice and Faculty Appointment:**
Advertisement is to be given for Professor of Practice, Assistant, Associate and Professors. HoDs are requested to submit the requirement to the Principal on or before 22nd November 2024.

28. **Change in Audit Courses:**
The audit courses for the B.E./B.Tech. Degree Programme is changed as follows, for the students admitted in the academic year 2023-24
23CHAD0: Indian Constitution and Knowledge Systems (4th Semester)
23CHAE0: Universal Human Values and Ethics (5th Semester)

29. **Twinning and Dual Degree Programmes**
The Director (A&I) explained the twinning and dual degree programmes.

30. **NCC Day:**
The NCC day will be celebrated on 23rd November 2024 (Saturday)

31. **Makerspace**
The makerspace facility is to be developed at First Floor of TSSCAR by Dean (Industry Institute Interaction).

32. **Logo**
Arrangements have been made to print logo in the uniform for first year students.

33. **Parents' Login in CAMU**
The Director (A&A) outlined the procedure for creating a Parent's login on the *mycamu.co.in* platform using the CAMU portal PIN. This feature enables parents to efficiently monitor their ward's academic progress, attendance, and other key details.

Additionally, he demonstrated the *Manage Advisors* feature in CAMU, which allows tutors to access comprehensive student information, including academic performance, attendance records, and advisor-specific notes or updates.

34. **Career Development Cell:**
Hereafter, the data for the placement, higher studies and entrepreneurs are to be given by the Dean (Career Development) to the HoDs who apply for NBA Accreditation.

35. **Skill Rack Platform:**
It is observed that still 3 faculty members have not yet enrolled in Skill Rack platform. If faculty member wishes, he/she can skip the basic level.

36. **Placement Details:**
The placement Statistics are as follows: Total: 374, Civil: 8, Mechanical: 33, Mechatronics: 13, EEE: 41, ECE: 63, CSE: 83, IT: 77, CSBS:37, Data Science: 11, MCA:7 and Architecture:1

S.J.Thirmagz
IQAC Director

Principal