



**Minutes of the 18<sup>th</sup> IQAC Meeting**

The Eighteenth meeting of Internal Quality Assurance Cell was held on 14<sup>th</sup> May 2025, Wednesday at 3.00 PM under the Chairmanship of Dr.L.Ashok Kumar, Principal in Principal Chamber.

**Attendees:**

1. Dr. L. Ashok Kumar, Principal
2. Dr. S. Rajaram, Registrar
3. Dr. N. Kamaraj, Controller of Examinations
4. Dr. S. Mercy Shalini, Dean (MIS and HDCSE)
5. Dr. S. Mohamad Mansoor Roomi, Dean (Infrastructure)
6. Dr. G. Balaji, Dean (Students)
7. Dr. G.K. Raajesh, Dean (Career Development)
8. Dr. K. Hariharan, Dean (III)
9. Dr. S. Arul Mary, HoD (Civil Engineering)
10. Dr. S. Baskar, HoD (EEE)
11. Dr. C. Deisy, HoD (IT)
12. Dr. P. Chitra, HoD (CA)
13. Dr. G. Kumaraguruparan, HoD (Mechatronics)
14. Dr. M. Mahendran, HoD (Physics)
15. Dr. M. Kottaisamy, HoD (Chemistry)
16. Dr. M. K.Kavitha Devi, HoD (AMCS)
17. Dr. S. Prasanna, Associate Dean (Extra Curricular Activities)
18. Dr. L. Radha, Librarian
19. Dr. S. J. Thiruvengadam, Professor, ECE Department
20. Dr. P. Maran, Professor, Mechanical Engineering Department
21. Dr.C.S. Senthil Kumar, Assistant Professor, Mathematics Department

**Key Discussions and Decisions:**

The Principal extended a formal welcome to all the members.

**1. Thanksgiving Meeting at Chennai:**

A Thanksgiving meeting is scheduled for approximately 200 HR professionals on 14<sup>th</sup> June 2025 at Annalakshmi Hotel, Chetpet, Chennai. The event is being organized by the Thiagarajar Group of Institutions. The Dean (Career Development) will coordinate the proceedings. All Deans are cordially invited to participate in the meeting.

**2. Visit to Core Companies:**

The Dean (Career Development) will visit the core companies identified by the Heads of Departments for possible collaboration and placement, in June 2025.

**3. HR Conclave:**

The HR Conclave is scheduled to be held on 20<sup>th</sup> and 21<sup>st</sup> June 2025. The brochure and posters have been prepared and are currently being disseminated. The hackathon themes include: *Building Tomorrow: Sustainable and Inclusive Design, Energy Harvesting and Monitoring, Industry 4.0 IT Products, and Sustainability-focused Software Development.* Details of the HR Conclave will be published on the college website by next week.

**4. Wipro Training on 5G:**

TCE signed MoU with Wipro on February 21, 2025 with a primary focus on 5G wireless communications and Cloud Platform and Product Engineering (CPPE). As part of this collaboration, five faculty members from the ECE department on 5G and five faculty





members (CSE:1, IT:2, AMCS:1 and CSBS: 1) on CPPE, will undergo a two-week residential training program at Wipro, Chennai from 26<sup>th</sup> May 2025 to 7<sup>th</sup> June 2025.

**5. Caution Deposit:**

The Registrar has informed that the caution deposit for the 2024 passed-out students will be disbursed by next week. Additionally, the bank account details of 2025 batch students must be collected at their respective department offices and submitted to the Registrar for further processing. Principal informed, the new policy is that these details should be collected at the time of No Dues submission during the final semester.

**6. Classrooms:**

Classrooms will be allocated for all programmes. HoDs are requested to inspect the assigned classrooms and take necessary steps to address any deficiencies. Each classroom must display a name board as per the specified dimensions. All arrangements should be completed before the college reopens for the academic year 2025–26.

**7. Academic Calendar:**

The academic calendar for the year 2025-26 has been prepared and circulated among the HoDs and Deans for inclusion of major activities of their sections, on or before 26<sup>th</sup> May 2025.

**8. Final Semester Result:**

The Controller of Examinations has informed that the final semester results will be published next week, following the completion of the B.Arch. thesis examination.

**9. Course Feedback:**

Semester course feedback is now available for all students on CAMU. The last date for submitting feedback is 31<sup>st</sup> May 2025. Heads of Departments are requested to inform and encourage students to complete the feedback within the stipulated deadline.

**10. Bulk SMS for the College:**

A Bulk SMS facility will be implemented for the college through CAMU to facilitate official communication with parents, faculty, and students.

**11. Class Time Table: Faculty Workload**

Tutor Ward Meeting (2 Hours) and Skill Rack (2 Hours) activities can be considered as a part of the work load for the faculty members.

**12. Research Faculty:**

Research faculty members can be assigned one practical course. The research faculty in mathematics department will be assigned one Theory course. They have to be one of the members in Project Review Committee and they can guide student projects.

**13. Chief Superintendent:**

The activities to be carried out by the Chief Superintendent have been given in detail by the Controller of Examinations (CoE).

**14. Attendance Sheet for CAT:**

The attendance sheet is to be prepared in the proper format including CAT1/CAT2, Course Code and Name, Date & Session of the Test and Hall Number.





**15. Furniture Inventory:**

HoDs are requested to complete the inventory of furniture within their respective departments and ensure all items are retained at the designated locations.

**16. Maintenance Activities during Vacation:**

Heads of Departments are requested to ensure that all maintenance activities in their respective departments are completed during the vacation period. The requests have to be submitted to the Dean (Infrastructure) on or before 21<sup>st</sup> May 2025.

**17. Government Grant Disposal Committee Visit:**

The Government grant disposal committee visit is to be completed by next week.

**18. International Conference by Physics Department:**

International Conference on Materials for Electronics, Energy, Quantum and Bio-Medical Technologies is scheduled to be conducted from 11<sup>th</sup> March to 13<sup>th</sup> March 2026.

**19. National/International Event by Chemistry Department:**

HoD (Chemistry) has been requested to plan for National/International event in the academic year 2025-26.

**20. Computer Requirement and Purchase:**

Computer requirements and purchase are to be carried out only through Dean (MIS).

**21. Visveswaraya PhD Scheme:**

Our college has been sanctioned two Full-Time and one Part-Time Ph.D. positions under the Visveswaraya Ph.D. Scheme, each with a monthly stipend of ₹75,000. The last date to apply is 30<sup>th</sup> May 2025. The selection panel will comprise Dr. L. Ashok Kumar, Dr. K. Hariharan, Dr. C. Deisy, Dr. R. Rajan Prakash, and Dr. S. Sridevi.

**22. Website Launch:**

The new website launch will be in the first week of June 2025.

**23. Syllabus in College Website:**

All HoDs are requested to ensure that the latest version of the syllabus is available at our college website.

**24. NBA Mock Audit:**

NBA Mock Audit is scheduled from 15<sup>th</sup> May 2025 to 19<sup>th</sup> May 2025. The audits are coordinated by Dr. S.J. Thiruvengadam and Dr. S. Baskar and the auditors are Dr. S. Mercy Shalinie, Dr. P. Chitra, Dr. C. Deisy and Dr. G. Kumaraguruparan.

**25. Technology Day:**

The final student presentations on industry-relevant problem statements will be held on 15<sup>th</sup> May 2025 and prize distribution, as part of the *Technology Day* Valedictory function.

**26. Research Conclave:**

The research conclave will be conducted on 16<sup>th</sup> and 17<sup>th</sup> May 2025. In this conclave, 11 Keynote addresses and 212 Technical Papers will be presented. The cash prize will be distributed for the best technical paper presentation.

**27. Faculty Recruitment:**

The interview for the faculty recruitment is scheduled on 31<sup>st</sup> May 2025. The maximum age for the appointment of Assistant Professors is 45 and for the lab technicians is 40.





**28. Nano Satellite**

The Management has provided financial support for the development of a Nano Satellite. This initiative will facilitate research and the development of applications in the areas of geospatial technologies, electric vehicle charging stations, and biosensors. Technical support will be leveraged from the expertise of alumni.

**29. TNSCST Student Projects:**

Three projects have been approved by Tamil Nadu State Council for Science and Technology. Civil, Mechanical and CSE Departments got one project each.

**30. Inauguration of Pickleball Court and Thiagarajar Tennis Academy**

The inauguration of Pickleball court is scheduled on 23<sup>rd</sup> May 2025 and Thiagarajar Tennis Academy is scheduled on 4<sup>th</sup> June 2025.

**31. Placement Statistics**

The placement statistics are as follows: Total: 680 Students, Civil: 51, Mechanical: 92, Mechatronics: 43, EEE: 97, ECE: 102, CSE: 108, IT: 96, CSBS:47, Data Science: 31, ME CSE: 2, ME Communication Systems: 3, MCA:15, ME Structural Engineering: 2 and Architecture:1

**IQAC Director**

**Principal**