Engagement of Information Technology Officer @ TCE EIACP PC-RP

Environment Information, Awareness, Capacitive Building and Livelihood Program- EIACP

ADVT. No. TCE/EIACP-RP/ITO/2022

Applications are invited for engagement as **INFORMATION TECHNOLOGY OFFICER** on purely contractual basis in the Environmental Information System (ENVIS) Centre on Plastic Waste Management at Thiagarajar College of Engineering, Madurai, an autonomous institution affiliated to Anna University, Chennai. The position is for a period of one year but it can be changed as per the ToR of Ministry of Environment, Forest and Climate Change, Government of India, New Delhi.

1. **Educational Qualification:**

S. No	Name of the Post	Eligibility and qualification
1.	Information Technology Officer	Essential Qualification: • Master's degree in Science or Engineering from a recognized University with a minimum of 60% aggregate marks. • The candidates should have a working knowledge on RS/GIS, Field Survey, able to handle/prepare/edit scientific reports, infographics, brochures, etc • Good Knowledge on computer technology (Website development, designing, internet, publication etc.) Desirable Qualification: • Experience of working in Waste Management Projects • Experience in documentation and publications of research articles • Good computer knowledge • Familiarity with the Environmental Information System and • Experience in conducting capacity building programs.

2. **Consolidated Emoluments**: Rs. 34,000/ Month. No other allowances will be given.

3. **Age**: Candidate should be below 35 years of age as on the date of interview.

GENERAL INFORMATION ON SELECTION PROCEDURE

• Engagement on the above mentioned position will be purely on a contractual basis, initially for one year from the date of engagement and likely to be extended for further periods, depending upon the requirement.

• The application form can be downloaded from the Institute's website www.tce.edu

- Mere fulfilment of the minimum advertised qualifications and experience requirement DOES NOT automatically entitle an applicant to be called for written test.

- All eligible candidates will be asked to appear for an offline interview test to be conducted by the Institute on a date which will be communicated to the candidate later.

- The decision of the Institute in all matters relating to eligibility, acceptance or rejection of application, mode of selection will be final and binding on the candidates and no enquiry or correspondence will be entertained from any individual or his/her agency. The selected candidates will be governed by the Institute's rules, amended from time to time.

- Candidate(s) should send the duly filled-in application (visit site www.tce.edu) with attested true copies of testimonials of educational qualifications, experience, extra-curricular activities, date of birth etc., along with copies of mark sheets of all examinations**.** All original documents should be produced at the time of interview. **Applications without enclosures and/or incomplete in any respect shall be rejected.**

- No TA/DA will be paid for attending the interview or joining the institute.
- Canvassing in any form is liable to rejection of the candidature.
- Completed application should be sent by SPEED POST to the Principal I/C, Thiagarajar College of Engineering **on or before 22nd December 2022**.

- The application with relevant documents should be sent in an envelope super scribed "Application for the post of INFORMATION TECHNOLOGY OFFICER" **ADVT. No. TCE/EIACP-RP/ITO/2022**