



THIAGARAJAR COLLEGE OF ENGINEERING, MADURAI 625 015

REQUISITION FOR JOINT TEACHING BY PROFESSOR

FROM HIGHER LERANING INSTITUTION (HLI) / R&D LAB

1.	Department	
2.	Course Code & Course Name	
3.	Odd/Even Sem & AY	
4.	Duration (Min: 10 Hrs & Max. 14 Hrs only) & Tentative Dates	
5.	Mode of Delivery (Online lectures to be recorded and saved in TCE Data Centre)	ONLINE / OFFLINE
6.	Name & Affiliation Details of the Academic Expert	
	Name of the Expert	
	Designation & Organization	
	Area of Specialization	
	National / International	
	Is the resource person an Alumnus? ('Y' / 'N')	
7.	Objective of the Joint Teaching	
8.	Target Audience	
9.	Expected Outcome for Academic Collaboration (Mark 'Y' / 'N')	Students/ faculty internship/visit : Mentoring for students' project : Joint research publications : Joint research proposals :
10.	Faculty In-charges:	
11.	Remarks (if any)	

12.	Budget: (Honarium & other related expenses shall be as per the REVISED NORMS followed for Dept Webinars)		
Sl. No	Components / Items	Amount (Rs)	Remarks / Breakup details (if any)
11.1	Honarium for Experts		
11.2	TA/DA for Experts		
11.3	Local Transport & Hospitality		
11.5	Accommodation		
11.6	Contingency / course materials / any other relevant expenses		
	Total Expenditure		

Head of A/C –

Amount Allocated in the Budget (in Rs.):

Amount already spent (in Rs.):

Present requirement (in Rs.):

Balance Amount Available (in Rs.):

Submitted to the Principal on: _____

Dept faculty Coordinator

Head of the Dept

PRINCIPAL

Note:

- Experts shall be from reputed national institutions (such as IITs, IIMs, IISC, IIITs, IISER, IIST, ISI, SPA, CECRI) or reputed international institutions.
- To update the branding team regarding the conduct of joint teaching with expert details.
- After the completion of joint teaching, Dept Faculty Coordinator is requested to forward a copy of the report on the webinar to CLC (Academic Collaborations).