



**THIAGARAJAR SCHOOL OF ENVIRONMENTAL DESIGN AND
ARCHITECTURE(T'SEDA)
(Architecture, Planning and Design)
THIAGARAJAR COLLEGE OF ENGINEERING,
MADURAI – 625015**

(A Govt. Aided Autonomous Institution Affiliated to Anna University)

ACADEMIC REGULATIONS – 2026

(M.Plan (Urban Planning) – R 2026)

M.Plan -Urban Planning (Full-Time)

**Applicable to the students admitted in M.Plan (Urban Planning) Programme,
offered in Thiagarajar college of Engineering,
from the Academic year 2026 – 2027 onwards**

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Part - I : General Framework

1.1. Title

These regulations shall be called as 'Academic Regulations 2026'. In short, it is referred as 'M.Plan (urban planning) - R2026'.

1.2. Vision

1.2.1 Vision of the Institute

World class quality technical education with strong ethical values.

1.2.2 Vision of the School

Excellence in architectural, planning and design education to nurture socially and environmentally responsible professionals.

1.3. Mission

1.3.1 Mission of the Institute:

We, at Thiagarajar College of Engineering (TCE), shall strive continuously to:

- Achieve Academic excellence in Science, Engineering and Technology through dedication to duty, commitment to research, innovation in learning and faith in human values.
- Enable the students to develop into outstanding professionals with high ethical standards capable of creating, developing and managing global engineering enterprises.
- Fulfil expectations of the society and industry by equipping students with state of art technology resources for developing sustainable solutions.
- Achieve these through team efforts, making Thiagarajar College of Engineering the socially diligent trend setter in technical education.

1.3.2 Mission of the School

We, at Thiagarajar School of Environmental Design and Architecture (TSEDA"A), shall strive continuously to:

- M1. Evolve and inculcate experiential and effective teaching learning process.
- M2. Strive to instill professional ethics and excellence through effective industry-institute collaboration.
- M3. Lead and coordinate the profession's involvement in creating a socially and environmentally sustainable future.
- M4. Engage in environmentally conscious and socially equitable research in interdisciplinary fields.
- M5. Promote the school into a centre of excellence through interdisciplinary associations and team work.

1.4. Scope

The regulations provided herein shall apply to the students admitted in the Postgraduate M.Plan (Urban Planning) Programme of Thiagarajar School of Environmental Design and

Architecture (T'SEDA) Thiagarajar College of Engineering, Madurai from the Academic year 2026–2027.

1.5. Definitions

- a. **'University'** means 'ANNA UNIVERSITY, CHENNAI'.
- b. **'Institution'** means "Thiagarajar College of Engineering (TCE)", Madurai
- c. **"School"** means "Thiagarajar School of Environmental Design and Architecture (T'SEDA)".
- d. **Choice-Based Credit System (CBCS)** means a flexible system of learning that permits students
 - i. to learn at their convenient pace.
 - ii. choose electives from a wide range of elective courses offered by the departments.
 - iii. adopt an inter / trans-disciplinary approach in learning and
 - iv. make the best use of the expertise of available faculty.
- e. **'Programme'** means Mplan Degree Programme.
- f. **Discipline means** Faculty/Department functioning under T'SEDA, namely Architecture, Planning and Design.
- g. **'Contact Hours'** means duration of Lecture, Tutorial, Practical or Project Work, as applicable.
- h. **'Semester'** means a term of study consisting of a minimum of 14 weeks (including examinations), generally with eight 'CONTACT HOURS' per day. The Semester scheduled normally between July and November shall be called 'Odd Semester' (I, III, V), and that scheduled between January and May, shall be called 'Even semester' (II, IV).
- i. **'Course'** refers to a Theory / Theory cum studio/ studio that are offered in a semester of the Programme.
- j. **'Credit'** means the weightage assigned to that course based on the contact hours to teach the prescribed syllabus. One credit is allocated to 14 contact hours for theory, theory cum studio and studio courses
- k. **CDIO** refers to the *Conceive–Design–Implement–Operate* framework, an international model for planning education that emphasizes real-world system development, hands-on learning, and outcome-based competencies.
- l. **Formative Assessment** means ongoing evaluation during the course to monitor student learning, provide timely feedback, and support improvement through activities such as short assessments, class interactions, and feedback tasks.
- m. **Continuous Assessment** means evaluation of the students' progress and performance in a course during a semester through various activities such as tests, assignments, quizzes, presentations, practical work, and case studies.

- n. **End Semester Examination** means an examination conducted for a course at the end of the semester to evaluate the student's overall learning achievements in a course.
- o. **Bonafide Student** means the student who is admitted, joined and on-roll in an Postgraduate Programme.
- p. **Head T'SEDA** means the Head of Thiagarajar School of Environmental Design and Architecture(Architecture, Planning and Design)
- q. **Controller of Examinations (COE)** means the Officer responsible for all the activities related to examinations in the Institution.
- r. **Academic Council** means the principal academic body of the Institution and have control and general regulation of teaching and examination in the Institution and be responsible for the maintenance of the academic standards thereon.

1.6 Admission Policy

1.6.1. Regular Admission:

Admissions shall be as per the norms prescribed by the Government of Tamil Nadu / Anna University / Directorate of Technical Education.

Candidates must have passed a Bachelor's Degree in Planning, Architecture, Civil Engineering, or equivalent, or a Master's Degree in Geography, Economics, Sociology, Social Work (with Community Development and Rural Development specialization), or equivalent. Candidates possessing the Associateship Examination of the Indian Institute of Architects (AIIA) with valid registration under the Council of Architecture are also eligible.

1.6.2 Eligibility conditions for admission such as the marks, class obtained, the number of attempts in the qualifying examination and physical fitness will be as prescribed by the Syndicate of the University from time to time.

1.6.3 All students admitted provisionally or otherwise to any programme shall submit Photo ID proof issued by State / Central Govt., Original Transfer Certificate from the Institution last studied, copies of grade / mark sheets of the qualifying examination and other relevant documents at the time of admission or by the last date as prescribed by the University.

1.6.4 The admission of a student who fails to submit the prescribed documents by the above-said date in Clause 1.6.4 or fails to meet other stipulated requirement(s) may be cancelled by the University. The University may also cancel the admission of a student at a later time, if the student is found ineligible / unfit at the time of admission or had furnished some false information / certificates or suppressed relevant information while seeking admission to the University.

Part – II Programme Design and Outcomes.

2.1. Programme Educational Objectives and Outcomes (PEOs, POs, PSOs)

Each academic programme offered under these regulations shall define its Programme Educational Objectives (PEOs), Programme Outcomes (POs), and Programme Specific Outcomes (PSOs) in alignment with the vision and mission of the Institution.

- **Programme Educational Objectives (PEOs):**

PEOs describe the broad career and professional achievements that graduates are expected to attain within a few years of completing the programme. They reflect the long-term aspirations regarding the application of knowledge, skills, and attitudes in professional practice and societal contribution.

Programme Outcomes (POs): POs represent the set of competencies that students are expected to demonstrate at the time of graduation. These are aligned with the graduate attributes defined by the All India Council for Technical Education (AICTE) and Institute of Town Planners, India (ITPI) **and** include abilities related to architectural knowledge & reflective thinking, critical thinking, design/ development of solutions, research & investigation, technical skills, sustainability & environment, society ethics & inclusion, teamwork & leadership, communication, professional practice & entrepreneurship, and lifelong learning & career development.

Programme Specific Outcomes (PSOs): PSOs articulate the discipline-specific skills and knowledge that graduates will possess upon completion of the programme. They reflect the unique characteristics and strengths of the department and are framed in line with the respective field of study in Urban Planning.

Course Outcome (CO) means the specific, measurable knowledge and skills that students are expected to achieve upon completing a course. It reflects the intended learning achievements aligned with the programme outcomes. Generally, a course shall have a minimum of 6 COs and maximum of 8 COs

2.2. Programme Structure and Curriculum Design

2.2.1. Curriculum

Each programme follows a defined structure, referred to as the 'Curriculum', which specifies the details of all courses to be completed and outlines their semester-wise sequence.

2.2.2. Programme Duration

- (i). Duration of the programme is TWO years (Four Semesters) for a student admitted to a programme with qualifications as prescribed in Clause 1.6.1 of the regulations. The student shall successfully complete all the requirements as per the curriculum and regulations of the programme within the above- said duration of 'TWO' years.
- (ii). Above mentioned period in Clause 2.2.2 (i) shall be extended for 'ONE' more year to a student, who is permitted to avail the authorised break of study or opt for dropping of courses, as per the regulations.
- (iii). 'Programme Completion' means that a student shall undergo all the courses as prescribed in the respective curriculum and become eligible for appearing in the end semester examination of all the courses within the period as given in Clauses 2.2.2 [(i) & (ii)]. Eligibility here refers to enrollment assigned to the student by CoE office for appearing in the end semester examination.
- (iv). After programme completion if there are any arrear course(s), a student shall be

permitted to successfully complete the same, within 'FOUR' years for the students admitted under Clause 1.6.1. This maximum duration for successful completion shall be reckoned from the date of original admission to the programme.

- (v). In case of a student prevented from appearing in the end semester examination (not in first semester) in all the courses of a semester due to shortage of attendance, the period of prevention shall be treated as a break in the programme. In such a case, total duration for completing the programme including all such prevention periods shall not exceed the above-said 'FOUR' years (students admitted under Clause 1.6.1).

2.2.3.. Course Categories

Every M.Plan Programme will have a curriculum consisting of theory, theory-cum-studio and studio courses, with prescribed syllabi as categorized below:

- (i). **Professional Core Courses (PCC)** are Studio courses relevant to the chosen specialization/branch.
- (ii). **Programme Elective Courses (PEC)** are the courses which can be chosen from a larger pool of courses and are very specific / specialized / advanced / supportive to the discipline which nurtures the students' proficiency in the specialization/branch

The recommended distribution of credits for each category is given below:

Sl. No.	Category	Credits
A.	Professional Core Courses (PCC)	78
B.	Program Elective Courses (PEC)	6
Minimum Credits to be earned for the award of the Degree		84
		A & B and the successful completion

2.2.4. Medium of Instruction

Medium of Instruction for the M.Plan programme is 'English'.

2.2.5. Assignment of Credits

- (i). Each course is assigned with credits with respect to number of contact periods/week as given in Table 1

Table 1 – Credits for Contact Periods

Contact Period	Credits
1 Lecture Period/week	1
1 Tutorial Period/week	1
1 Studio/Practical Period/week	1

2.2.6. Course Code

A **course code** is a unique alphanumeric identifier assigned to each course in a programme. It helps organize the curriculum systematically and supports easy referencing across regulations and academic documents. Course codes are essential for uniquely identifying courses, assisting in curriculum planning and academic administration, tracking revisions and versions, and maintaining clarity and consistency during audits, reviews, and accreditation processes.

Every course code shall consist of **five components**, arranged in the sequence:

RR AA C U V

Where each component is defined as follows:

i. **RR – Regulation Code**

- Represents the regulation under which the course belongs.
- Consists of two digits (e.g., **26** for Regulation 2026).
- Ensures clear differentiation between curricula of different regulatory years.

ii. **AA – Programme Code / Common Course Code**

- Refers to the code for the academic programme offering the course
- The programme codes used in this School are as given in Table 2.
- Programme codes for any new programmes introduced in future will be allotted with the approval of the Standing Committee.

Table 2 Programme Code for Each Programme

Programme Code	Name of the Programme
UP	URBAN PLANNING
ID	INTERIOR DESIGN
AR	ARCHITECTURE

iii. **C – Course Type**

- Indicates the category or nature of the course.
- Assigned as a single alphabet representing the course type.
- Recommended course type codes include:

Table 3 Code for each Category of Course

Code	Course Type
C, D	Programme Core Courses
P, Q	Programme Elective Courses
T	PCC - Thesis

iv. **U – Unique Identification Number**

- A single alphabet, from A to Z except I and O, representing the unique identifier assigned to each course within a programme.
- Ensures that no two courses under the same programme and regulation have identical codes.

v. V – Version

- A single digit indicating the version or revision of the course.
- Useful when courses undergo updates, restructuring, or syllabus revisions.
- Allows proper tracking of curricula across multiple revisions.

For example, in M.Plan. Urban planning programme, a particular PCC offered in the first semester is denoted as 26 UP C A 0, where 26 represents the regulation, UP represents the programme, C represents Professional core course, A represents the unique identity of the course and 0 means the initial version of the course.

Part III– Academic Process

3.1. Academic Calendar

The dates of all academic activities including those of course registration, first and the last days of classes, continuous Assessment Tests, End Semester Examinations, arrear examinations, project reviews, vacation and various activities scheduled in the academic year are published in the Academic Calendar every year. The academic calendar for each year shall be available in the Institution website before the commencement of the academic year.

3.2. Class Timings

The classes are usually scheduled between 09:00 AM to 05:00 PM with a recess from 10:40 AM to 11:00 AM and a lunch break from 12:40 PM to 01:40 PM. One Contact Hour is of 50-minute duration. Regular classes are scheduled in a 5-day week, from Monday to Friday.

3.3. Faculty Mentor

Every Departments of TCE operate in a system with faculty mentors, where a faculty member is assigned to look after the academic welfare of the entire class. The faculty tutors offer all the necessary guidance and help in academic matters, and, if need be, in personal matters also. Students are expected to consult the Faculty mentor on any matter relating to their academic performance and the courses they may take in various semesters. Notwithstanding the above, the following are some of the roles and responsibilities of a faculty mentors

- Discuss what the student already knows about the institutional system and give the students relevant information, especially in the beginning of the student's academic programme.
- Review courses already taken and those offered in the upcoming semester.
- Serve as a guide to the students in their course selection.
- Serve as a liaison between students and course instructors on many academic matters including learning disabilities, language barriers, etc.
- Review students' academic progress at least once a semester.
- Identify cases where the students' performance is deteriorating. Discuss with the student and suggest avenues for improvement / support.
- Provide the details about scholarship, placement, co-curricular and extra-curricular activities of the students.
- Coordinate with other academic bodies, if needed.

3.4. Registration of Courses

- i. Each student admitted is required to register the courses before the commencement of each semester to undergo the courses during that semester in the Institute in the online portal facilitated by the institution. Registration is a very important procedural part of the academic system for ensuring that the student's name is on the roll list of each course that the student wants to study during the semester.

- ii. Registration for courses has to be done through the web-based system during the prescribed dates as per the Academic Calendar. The submitted registration will be considered auto approved and hence students are advised to carefully complete the registration process. Responsibility for completion of the registration process correctly on time, rests with the students and they may approach the Tutor, Department level coordinators or Head of the Department concerned, for any clarifications.
- iii. Programme Elective Courses (PEC) shall be chosen from the specialized groups.
- iv. Students shall register for courses in a semester, with maximum credit limit of 26 per semester. that excludes courses reappearance due to lack of attendance (LOA) in the earlier semester.
- v. A student shall not re-register for the courses which are successfully completed by the student, for any reason(s) whatsoever.
- vi. The entire registration process should be completed within ten working days from the date of commencement of course registration

3.5. Attendance Criterion

- i. The students are expected to attend all the classes without fail. The institution mandates a minimum of 75% attendance to the students in each course to be eligible for appearing in the End Semester Examination of the particular course. Attendance of the student is calculated as follows.

$$\% \text{ of attendance} = \frac{\text{Actual number of classes attended in the course}}{\text{Total number of classes conducted in the course}} \times 100$$

- ii. If a student is unable to secure 75% attendance required to be eligible to appear for the end-semester examination but has at least 65% attendance, then the Medical Certificate/On Duty may be considered, with the approval of the respective Head of the Department, for calculation of attendance as follows:

$$\% \text{ of attendance} = \frac{\text{Actual no. of classes attended}}{\text{Total no. of classes conducted} - \text{no. of classes held during medical Leave/ On duty leave}} \times 100$$

- iii. For medical reasons, if a student is unable to attend classes, a Medical Certificate shall be furnished to the concerned Head of the Department through the respective faculty tutor within five days from the date of reporting back to class work. Faculty Tutor should record the same in student record. Under any circumstances, medical certificate(s) submitted after the due date, as stipulated in Clause 3.5(ii) shall not be accepted and in this case, % of attendance of the student is calculated as given in Clause 3.5(i).
- iv. The student shall be prevented from appearing in the end semester examination for a particular course, if the attendance in that course is less than 75%. Students who are prevented for 'Lack of Attendance' shall repeat the course, when offered next in the subsequent semester(s) by the Department. If the academic regulation is changed, equivalent courses for PCC categories shall be recommended by the respective Head of the Department and passed in BoS and approved in ACM. Then, the student has to undergo these courses for completion of the programme.
- v. If a student has shortage of attendance in all the registered courses in a semester, the student shall not be permitted to attend the courses of subsequent semester. In such case, the student has to repeat all the courses in the next Academic year, when offered next by the School. However, the student can appear for arrear exam, if any.
- vi. The students should get prior approval from the respective Head of the Department to attend campus recruitments, seminars, project competitions, internships, co-curricular and extra-curricular activities including Sports. For recognized sports activities, the student should obtain permission from the Principal through Physical Education Director

and the respective Head of the Department. Only upon prior approval of Head of the Department, attendance for the above said activities shall be considered as 'ON-DUTY'. Additional classes may be conducted by the Department to the student(s) who are participating only in Sports activities, in the University / State / National / International Level so that such students shall attain the prescribed % of attendance to appear in the End Semester Examinations.

- vii. Students who got eligible attendance under clause 3.5 ii & vi shall apply for condonation to the Principal through the respective Head of the Department within three working days from the last lecture day. After the approval from the principal, the student shall be permitted to appear for the current semester examinations by paying the prescribed fee as per COE norms in practice. However, the students who have represented the college in NCC/NSS/Sports at University/ State/ National/ International level are exempted from the condonation fee.
- viii. A student may apply for condonation of attendance shortage of one time during the entire programme. If a student continues to have a shortage of attendance even after availing condonation, the standing committee shall review the genuineness of the case.

3.6. Withdrawal

A student who is eligible to appear for the End-Semester Examinations may be permitted to withdraw a course or courses from the end semester examination, except during the first semester, for bona fide reasons (such as hospitalization, accident, or specific illness) only once during the entire duration of the degree programme. The student has to submit an application in the prescribed format available on the Institution website to the Controller of Examinations, with prior approval of the Principal, through the Head of the Department, before the commencement of the End-Semester Examinations.

In case of medical emergencies alone, post-facto approval may be accorded with prior intimation received from the student or parent or guardian by the Head of the Department and the Principal. Students shall appear for the 'End Semester Examination' in the subsequent semester. The courses withdrawn shall not be considered as an appearance for classification of degree.

3.7. Break of Study

Students shall be permitted to avail ONE 'Break of Study' for a period of ONE year (Two consecutive semesters) in the entire two years of the programme, except during the first semester for bonafide reasons (such as hospitalization / accident / specific illness) only. However, Break of Study shall also be granted for above-said bona fide reasons, for a period of SIX months (One semester) to the students who have already completed up to the III semester of the programme. The student shall apply for Break of Study (application to be downloaded from the Institution website) to the respective Head of the Department through email / letter, which in turn shall be forwarded to the Principal for further action. Under any circumstances, student is not permitted to request for Break of Study retrospectively and also request for Break of Study will not be accepted after the generation of 'Prevention list'. Duration of the Programme, is 'as given in Clause 2.2.2 includes the period of above approved Break of Study. Students who are granted 'Break of Study', shall be allowed to appear for the End Semester Arrear Examinations for backlog courses, if any, during the period of Break of Study.

After the end of approved 'Break of study', student shall be permitted to re-join the programme in that particular semester, for which 'Break of Study' has been granted to the student. Regulations & Curriculum in force for the specific semester, at the time of re-joining shall be applicable. Appearance of the student (including absence) in the end semester examinations for these courses in that particular semester shall be considered as 'First Appearance'. If there is any change of Regulations & Curriculum, the student has to undergo additional courses or get

exemption from undergoing the courses, as recommended by the committee, constituted by the head of the department of the student, for this purpose. Recommendations of this committee, with the approval of the Principal, shall be sent to the Controller of Examinations, for further action

3.8. Unauthorized Absence

If a student has not reported officially to the Head of the Department for the entire duration of the semester, without any prior written request (hardcopy or email to official ID of the respective Head of the Department) for 'Break of Study', admission of the student stands cancelled automatically and name of the particular student shall be permanently removed from the roll list, following the Institution procedure. This Institution procedure includes prior intimation to the student & parent / guardian through email/ letter communication regarding unauthorised absence, before the end of the first assessment period in the particular semester.

3.9. Termination

- i. A student who is not able to complete the requirements for the award of degree, within the maximum permissible duration prescribed in clause 2.2.2, will deem to be automatically terminated from the programme and Transfer certificate shall be issued forthwith.
- ii. Students faced with disciplinary action for any serious offence (For example: ragging) may face premature termination from the programme, based on the recommendations of the disciplinary action committee.

Part IV – Teaching–Learning and Evaluation

4.1. Teaching–Learning Process and Pedagogical Practices

4.1.1. Course Plan

For every course offered, the faculty member shall prepare a detailed **Course Plan** outlining the course objectives, outcomes, syllabus coverage, schedule of lectures, Studio sessions (if any), assessment components, learning resources, and pedagogical methods to be adopted. The course plan will provide the term work and self learning time required for the student as per National Credit Frame Work (NCrF). The Course Plan shall be shared with students at the beginning of the semester. This practice ensures transparency and facilitates effective teaching–learning alignment with the Course Outcomes (COs).

4.1.2. Active Learning and Pedagogical Practices

The teaching–learning process shall emphasize **active and student-centric learning**. Faculty members are encouraged to employ a variety of **pedagogical practices** such as problem-based learning (PBL), project-based learning, flipped classrooms, collaborative learning, and experiential learning. The use of ICT tools, simulation software, case studies, and industry-based assignments shall be integrated to enhance conceptual understanding and practical application. Continuous improvement of pedagogy through feedback and peer review is encouraged.

4.1.3. English Proficiency Test

All newly admitted students shall undergo an **English Proficiency Test** during the student induction programme to assess their communication skills in English. Students who do not secure the prescribed minimum score should enroll and pass a mandatory Audit course on **Basic English Course** in the **first semester**. This course aims to strengthen foundational language and communication skills.

4.2. Assessment and Evaluation System

- 4.2.1. The courses to be offered are decided by the Department concerned, taking into consideration all the requirements of the Programme.
- 4.2.2. Each course is conducted by a Course Instructor and the Course Instructor has the overall responsibility for successful conduct of class work and shall maintain the attendance and

assessment record of the students for the courses handled.

- 4.2.3. Semester-wise performance assessment of the student is evaluated through continuous assessments & end semester examinations, and in some courses through continuous assessments only. Each course, theory, practical and theory cum practical shall be evaluated for a maximum of 100 marks.

- 4.2.4. **For 'Theory (T) Courses'**, evaluation shall be through continuous assessments and end semester examination. Continuous assessment shall have the weightage of 40% & End semester examination shall have the weightage of 60%.

- (i). Continuous assessments comprise of two tests and activities. For each test, there shall be a minimum of ONE 'activity' which include tutorials, assignments, group assignments, quizzes, course embedded project, seminars etc. as prescribed in the course plan. Weightage for test is 60% and for activity, it is 40%, as provided in Table 4.

Table 4 – Weightage for Continuous Assessment & End Semester in Theory (T) Courses

Continuous Assessment – I		Continuous Assessment – II		End Semester Examinations
Test1	Activity1	Test2	Activity2	
30%	20%	30%	20%	100%
40%				60%

- (ii). End semester examination shall be conducted for 100 marks for a duration of THREE hours.

- 4.2.5. For **'Theory cum Studio (TCS) Courses'**, evaluation shall be through continuous assessments and end semester examination. Continuous assessment shall have the weightage of 50% & End semester examination shall have the weightage of 50%.

Continuous assessments comprise of two assessments of equal weightage. Both the assessments may be conducted either as a test or as an assignment using one or more modes such as drafting work, viva voce, or a combination of these methods.

Table 5 – Weightage for Continuous Assessments & End Semester in TCS Courses

S.No	Hours L-T-S	C	Continuous Assessments I		Continuous Assessments II		End Semester Examinations	
			Test1 /Activity 1		Test2/ Activity 2		Theory	Viva
1.	1-0-1	2	25%		25%		-	50%
2	0-2-4	6	–	25%	–	25%	-	50%

- 4.2.6. **For Studio Courses**, evaluation shall be through continuous assessments and end semester examination. Out of 100 marks, the Continuous Assessment shall have the weightage of 60% and the End Semester Viva Voce shall have the weightage of 40%.

(i). Continuous assessment comprises of three assessments, conducted by the Department concerned, which shall be based on the student's regular work and performance during the studio. The total marks obtained in the three assessments put together shall be taken as internal marks for the particular course.

(ii) End Semester Examination for Studio Courses will be through Viva Voce Examination conducted by a Jury consisting of one External Examiner appointed by the COE. Viva Voce external examiner shall have a minimum of 5 years teaching / professional experience in a field of study relating to the subject of examination.

(iii) For the End Semester Viva Voce examinations, the students shall submit final Planning portfolio / report and portfolio that consists of study / Design drawings/ Physical and Virtual models / Research and any other type of work as applicable. The date of submission final portfolio / report shall be or on or before the last working day of the semester.

Table 6 Weightage for Continuous Assessment & End Semester in Studio Courses

Assessment I	Assessment II	Assessment III	End – Semester Examination (Viva-Voce)
15%	15%	30%	40%

4.2.7. For ‘Thesis’, evaluation shall be through continuous assessments and end semester examination. Out of 100 marks, the Continuous Assessment shall have the weightage of 60% and the End Semester Viva Voce shall have the weightage of 40%.

Every student shall undergo Thesis with the topic chosen as outlined in the syllabus and submitted for approval on the date specified before the commencement of 3rd semester specified by the Head of the Department. Every student will be supervised by a Thesis Supervisor assigned by the Head of the School. In the third semester as part of the course Field Internship and Thesis Phase 1, a midsemester review and the final terminal viva voce with the Thesis External examiner is mandated.

Continuous assessment comprises of three assessments with weightage of 20%:20%:20% for the first, second and third and assessments respectively, shall be made during the semester by the Discipline concerned. Each assessment shall incorporate continuous marking of the work and performance during the particular assessment period. This consists of regular discussions with the Thesis Supervisor and periodic reviews before a Thesis Review Committee, with a minimum of four reviews (three assessment and one topic selection review) . The Review Committee shall consist of the Thesis Coordinator, the Thesis Supervisor of the student and an External Member appointed by the Head of the School.

The Viva Voce Examination will be conducted for each Batch by a jury comprising of an External Examiner appointed by the COE, The number of students evaluated for Viva Voce exams by a jury shall not exceed 20 students per day. An external examiner for Thesis shall have a minimum of 5 years teaching/ professional experience.

Table 7– Weightage for Continuous Assessment & End Semester in Thesis Studio

Assessment I	Assessment II	Assessment III	End – Semester Examination (Viva-Voce)
20%	20%	20%	40%

4.2.8 Students are prohibited from entering into the Examination Hall / Laboratories with any book or portion of book, manuscript, or paper of any description or Communicating with or copying from each other or communicating with anyone outside the Examination Hall / Laboratories. Programmable calculator, mobile phone, smart watch, head phones, ear buds, any electronic device with Bluetooth or wi-fi connections shall not be permitted inside the Examination hall / Laboratories. However, any required codebooks and data sheets / books as specified in the question paper will be supplied inside the Examination hall / laboratories by the office of the Controller of Examinations. The students are warned that any form of Malpractice will be dealt with severely. The punishment may be canceling

all the examinations registered by the student in that semester and debarring permanently from all the examinations and disciplinary action will be taken by the college authorities after conducting enquiry.

4.3. Summary of Weightages for Continuous Assessments & End Semester

In summary, the weightages for Continuous Assessments & End Semester Examination for various category of courses is given in Table 8 as follows.

Table 8– Summary of Weightages for Continuous Assessments & End Semester Examination for various category of courses

S. No.	Type Category	Continuous Assessments	End-Semester Examinations
1.	Theory	40%	60%
2.	Theory cum studio	50%	50%
3.	Studio	60%	40%
4.	Thesis	60%	40%

4.4. Passing Criteria in a Course

A Student is declared 'PASS' in a course upon satisfying the following conditions.

- For Theory and Theory cum Studio course**, a student shall secure a minimum of 45% of marks in the end semester examination and also obtain a minimum of 50% marks in total combining both Continuous assessments and End semester examination.
- For Studio Courses and Thesis**, a student shall secure a minimum 45% of marks in the end semester examination (Project report evaluation & Viva-Voce examination) and also obtain a minimum 50% marks in total combining both 'Continuous assessments and End semester examination (Project report evaluation & Viva-Voce examination)', shall be declared to have passed the course and acquired the relevant number of credits.

4.5. Publication of Results and Reassessment

- Publication of examination results shall be within fourteen working days from the date of completion of regular end semester examinations of a particular programme.
- A student can apply for reassessment of his/her semester examination answer paper in theory and Theory-cum-Studio courses (treated as theory examination in the end semester examination), within five working days from the declaration of results, on payment of a prescribed fee, as specified by the Controller of Examinations from time to time. The Controller of Examination will arrange for going through the answer scripts by the students and to make appeals. The reassessment results will be published before the commencement of supplementary examinations..

4.6. NOT SATISFYING 'PASSING' CRITERIA

A student who has not satisfied the passing conditions in,

- Theory, Theory cum Studio** : a student has to reappear in the 'End Semester Examination' in the subsequent semester(s). In such case, the continuous assessment marks obtained in the first appearance shall be retained and considered valid for all subsequent attempts till the student secures a pass. However, from the fourth attempt (including the first appearance) onwards if a student fails to obtain pass marks (Continuous Assessments + End Semester Examination) as per clause 4.4 , then the student shall be declared to have passed the examination if the student secures a minimum 50% marks in the end semester examinations alone.

- (ii). **Thesis**, an arrear viva-voce examination shall be conducted within a minimum period of 30 days from the date of publication of results. If the student is not able to successfully complete the course in the arrear viva-voce examination, then the student has to repeat the course in the ensuing semester.
- (iii). **Studio Courses** For studio courses, a candidate shall be declared to have passed the examination if he / she secured an aggregate of 50 marks out of 100 obtained in the Continuous Assessment and Terminal examination put together. The Terminal Examination (Viva Voce) will be conducted for the portfolio submitted by the candidate. a) If a student attends and fails in the End semester examination of a studio course, he/she shall attend the end semester examination again within 60 days from the date of declaration of the results. The subsequent viva-voce examination will be considered as reappearance with payment of exam fee. In case, the student fails in the subsequent viva-voce examination also, the student shall redo the course again, when offered next; attend classes, secure continuous assessment marks and submit the portfolio/works/sheets as in the case of a regular student as per vide clause 6 and 9. b) If a student has submitted the studio project report but is absent in the end semester examination of project work, the student is deemed to have failed. The student shall abide as in clause 4.6.1

4.7. Grading System, GPA/CGPA and Classification of Degrees

4.7.1 Grading of Courses

The award of letter grades will be decided using absolute grading system. This Uniform evaluation method consists of the norms to be followed for the award of marks for internal and end semester examination of all types of courses, passing requirements, absolute grading and award of the letter grades and classification of degree. The Range of marks, grades and corresponding grade points are given in Table 9.

Table 9 – Grading of Courses

Range of Marks	Grade	Description	Grade Points
91 - 100	S	Outstanding performance with respect to course outcomes; exhibits original and creative thinking, and demonstrates the ability to analyze critically and synthesize information	10
81 - 90	A+	Excellent performance with respect to course outcomes and creative thinking	9
71 - 80	A	Very Good achievement with respect to course outcomes	8
66 - 70	B+	Good achievement with respect to course outcomes	7
61 - 65	B	Above Average achievement with respect to course outcomes	6.5
56 - 60	C+	Average achievement with respect to course outcomes	6
50 - 55	C	Satisfactory achievement	5
< 50	U	Re-appearance	0
-	SA	Shortage of Attendance	0
-	WC	Withdrawal of Course	0

- i. A student is deemed to have passed and acquired the corresponding credits in a particular course if he/she obtains any one of the following grades: "S", "A+", "A", "B+", "B", "C+", "C". The Grade 'SA' denotes shortage of attendance and hence prevented from writing the end semester examinations. The Grade "SA" will appear only in the result sheet. "U" denotes that the student has failed to pass in that course. "WC" denotes withdrawal from the exam for the particular course.

Grades "U" and "WC" will appear in both the Grade Sheet and the Result Sheet. In both

cases, the student must appear for the End Semester Examination as per clause “Award of Grades” in the Regulations.

If a student receives a “U” grade in Theory or Studio courses, they do not need to meet attendance requirements again. However, they must appear for the End Semester Examination and satisfy the conditions given in clause “Award of Grades” in the Regulations to pass the course.

If a student receives a “U” grade in courses evaluated only through internal assessment (except Project Work), they must register for the course again in the next semester and fulfil the requirements specified to pass the course. Attendance requirement need not be satisfied in this case as well.

4.7.2 Calculation of Grade Point Average (GPA) / Cumulative Grade Point Average (CGPA)

- i. Two parameters, Grade Point Average (GPA) and Cumulative Grade Point Average (CGPA) are used to evaluate the academic performance of the student.
- ii. The GPA is the weighted average of the grade points obtained in all the courses registered by the student during the semester. For example, if a student registered five courses (Theory / Studio / Project / Seminar etc.) in a semester with credits C1, C2, C3, C4 and C5 and the students’ grade points in these courses are g1, g2, g3, g4 and g5 respectively, then GPA of the student is calculated as:

$$GPA = \frac{(C1 \times g1) + (C2 \times g2) + (C3 \times g3) + (C4 \times g4) + (C5 \times g5)}{(C1 + C2 + C3 + C4 + C5)}$$

- iii. At the end of each semester, the student is given with a semester wise grade sheet. This is a consolidated list of courses registered and grades obtained in that particular semester along with the GPA.
- iv. The CGPA indicates the overall academic performance of a student and is computed to two decimal places in the same manner as the GPA, including courses registered upto the latest completed semester. Grades obtained after successful completion of additional courses, that are not mandatory for minimum requirement for award of degree, shall not be considered for computation of CGPA. However, results of these courses will be printed in the grade sheet.
- v. After successful completion of the courses as required for the award of degree, as per the curriculum, a consolidated grade sheet shall be printed and issued to all the students through respective Head of the Department.

4.8. Award of Degree

- i. A student is deemed to have completed the requirements for the award of degree, if the student has:
 - a. Successfully completed all courses prescribed under the respective programme curriculum of the discipline, satisfying the minimum credit requirements under each course category and the total credits of ‘84’ as stipulated in the curriculum framework, in addition to fulfilling all other academic requirements prescribed for the programme.
 - b. No pending disciplinary action against him / her.
- ii. The award of Degree shall be approved by the Anna University.
- iii. A student who fulfils the following criteria shall be declared to have successfully completed the degree programme as ‘**First class with Distinction**’
 - a. Should have passed the examination of all the courses in the ‘FIRST APPEARANCE’ itself, within the prescribed duration as per Clauses 2.2.2 (i-iii) of the regulations.

- b. Should have secured a CGPA of at least 8.50.
- c. Should not have been prevented from appearing for any end semester examination(s), for the courses prescribed in the curriculum.
- iv. A student who fulfils the following criteria shall be declared to have successfully completed the degree programme as **'First Class'**
 - a. Should have passed the examination of all the courses within the prescribed duration as per Clauses 2.2.2 (i-iii) of the regulations.
 - b. Should have secured a CGPA of at least 6.50.
- v. A student who fulfils the following criteria shall be declared to have successfully completed the degree programme as **'Second Class'**.
 - a. Should have passed the examination of all the courses within the prescribed duration as per Clauses 2.2.2 (i-iii) of the regulations and has secured a CGPA below 6.50.
(OR)
 - b. Should have passed the examination of all the courses within the prescribed duration as per Clauses 2.2.2 (v) of the regulations

Part V – Governance and Quality Assurance

5.1. Discipline i. Every student is required to observe discipline and decorous behavior both inside and outside the college and not to indulge in any activity, which will tend to bring down the prestige of the college. The Principal shall constitute a disciplinary committee to enquire into acts of indiscipline and notify the institution about the disciplinary action recommended for approval. In case of any serious disciplinary action which leads to suspension or dismissal, then a special committee shall be constituted by the Head of the Institution for taking the final decision. ii. If a student indulges in malpractice in any test/examinations, the student shall be liable for punitive action as prescribed by the institution from time to time. iii. If a student is involved in malpractice in any test or examination and is penalized, and if the same student is found to repeat the offence, the student shall be debarred from attending classes for the entire academic year. The student shall be required to be readmitted to the corresponding semester in the subsequent academic year.

5.2. Grievance Cell Institution shall have a 'Grievance Redressal Committee' for staff and students. Students shall approach this committee in the event of academic as well as non-academic grievances. This committee shall be constituted by the Principal.

5.3. Counselling Cell Institution shall have a dedicated 'Counselling' unit. This cell comprises of psychological counsellors, faculty representatives and student representatives. This cell shall help and offer advice in all kinds of matters. This counselling cell shall be constituted by the Dean (Student).

5.4. Other Statutory committees: In addition to the academic and administrative bodies constituted under this Regulation, the Institution shall maintain various statutory committees mandated by governing authorities to ensure a safe, inclusive, and ethically responsible campus environment. These include the Anti-Ragging Committee, SC/ST Cell, OBC Cell, Minority Cell, Anti-Drug Committee, and the Women Empowerment Cell (WEC). Each committee functions in accordance with the respective regulatory guidelines to address student grievances, promote equity and inclusivity, prevent discrimination or misconduct, and safeguard the overall well-being of the campus community.

5.5. Induction Programme Induction Programme shall be conducted by the Dean (Student), aimed at offering the incoming students, an interface to understand and interact with the diverse student community in the Institution. With the Institution having a stringent anti-ragging policy, the programme also doubles up as an excellent icebreaker. The objectives of this induction programme include: · Welcoming and orienting the new students at the School · Guiding the new students about life at the campus and its activities, college fests, etc. · Providing academic guidance to the students. · Enforcing the anti-ragging rule. On the whole, the Induction Programme aims to provide the incoming students with a cordial environment to make their transition to the Institution system as smooth as possible.

5.6. Academic Audit and Continuous Quality Improvement The Principal shall initiate the academic audit process once in every year, with the coordination and cooperation of the respective Head of the School, by inviting external expert(s). The Head (IQAC) shall make the arrangements for the conduct of Academic Audit. Academic audit shall cover (not limited to), · Course delivery and adherence to the course plan, syllabus coverage, quality of question papers used for continuous assessments, end semester examinations, maintenance of studio

experimental set ups and equipment, practical assignments, mini projects and conduct of studio classes and their evaluation. · Co-curricular and extra-curricular activities available for students, the monitoring mechanism of activity points to be earned by the students. · Academic functioning of the School encompassing students, faculty and administration covering punctuality, attendance, discipline, academic environment, learning ecosystem, academic achievements and benchmarking. · The quality criteria prescribed by statutory bodies. · Action taken report shall be presented to the Internal Quality Assurance Cell of the institution by the Head of the School, based on audit report for continuous improvement. · Academic documents of the programme for a particular batch of students shall be kept in the respective School for a period of TWO years after the end of programme duration.

5.7. CLASS COMMITTEE The objective of the Class Committee is to improve the teaching-learning process. The functions of the class committee include: · Resolving difficulties experienced by students in the classroom and in the studios/laboratories. · Clarifying the regulations of the degree programme and the details of rules therein. · Discussing the progress of academic schedule and deviations if any. · Evaluating the performance of the students of the class after each test and finding the ways and means of improvement. · Class committee comprises all the faculty members who are handling courses in that particular semester and comprising a minimum of five student representatives. A chairperson who is a faculty not handling a course for that particular semester, nominated by the Head of the School, shall coordinate the activities of this committee. The class committee shall be constituted by the Head of the School in the first week of the semester. · The class committee shall meet three times in a semester as specified in the academic calendar. · The Principal may participate in any class committee of the institution. · During these meetings, the representative of the class shall meaningfully interact and express the opinions and suggestions of the other students of the class to improve the effectiveness of the teaching-learning process. The Chairperson is required to prepare the minutes of the meeting, signed by the members and submit the same to the Head of the School within five working days of the meeting. The Head of the School will in turn consolidate and forward the same to the Principal, within 10 working days of the meeting. · In each meeting, the action taken report of the previous meeting is to be presented by the Chairperson of the class committee.

5.8. PROGRAMME PERFORMANCE ASSESSMENT COMMITTEE The Programme Performance Assessment Committee comprises of the Course Coordinators / Course faculty members and Programme Coordinator, nominated by the Head of the School. This committee shall meet to assess the attainment of Course Outcomes, Program Outcomes and Programme Specific Outcomes, progress and status of the students of the semester concerned at the beginning and end of the semesters. The committee will review the actions taken to improve CO and PO attainment. The committee can invite Faculty mentors and students as invitees.

5.9. Revision and Amendments to Regulations The standing committee/Academic Council of the College reserves the right to revise or change or amend the regulations, the scheme of examinations, the curriculum and the syllabi from time to time if found necessary.

6.10. SPECIAL CASES: In the event of any clarification in the interpretation of the above rules and regulations, they shall be referred to the Standing Committee. The Standing Committee will offer suitable interpretations/ clarifications /amendments required for special case on such references and get them ratified in the next meeting of the Academic Council. The decision of the Academic Council is final.