

**THIAGARAJAR COLLEGE OF ENGINEERING, MADURAI – 625 015**

**Date :**

**From**

Name

Reg No

Branch

**To**

The Principal

Thiagarajar College of Engineering

Madurai – 625 015

Respected Sir,

**Sub : Request Permission for Final Semester Internship with .....**

I have selected for the internship with Ms.....  
during the In / Off Campus recruitment process (Intern Offer Letter Enclosed). Hence,  
I request you to kindly give permission to undertake the final semester project with M/s  
..... for the duration of ..... months  
from.....

I will abide by the rules and regulations of the college and attend the project review as  
and when informed.

Thanking you,

Yours faithfully,

Placement Staff Coordinator

HoD

Placement Officer

Dean (III)

**THIAGARAJAR COLLEGE OF ENGINEERING, MADURAI – 625 015**

**PLACEMENT SECTION**

Date : 26 Sep 2016

**From**

**To**

The Principal

TCE, Madurai.

**Respected Sir,**

I have been selected in the following companies during the Day 1 sharing slot recruitment process held in our college from 18<sup>th</sup> Sep to 25<sup>th</sup> Sep 2016.

1.

2.

3.

I hereby confirm that I will be joining in the \_\_\_\_\_  
after completion of Degree.

Thanking you,

Yours Sincerely,

Signature and Name