

Revaluation Process/Procedure

The following procedure will be followed instead of the existing Revaluation process after the terminal examinations:

A student can apply for “Viewing” his/her answer-scripts of all the courses he/she appeared for theory examinations, except industry supported courses, within 3 days including the day of publication of results, on payment of a prescribed fee as per the procedure notified by the Controller of Examinations in each semester. The student will be permitted to appraise the evaluation and make specific appeals on the evaluation to the Controller of Examinations. The appeals will be assessed, by the respective Head of the Department and a team of faculty members, and the revision of marks, if any, will be updated in the results.

The above supersedes the Clauses for Revaluation in all UG/PG/PTBE regulations and comes to **immediate effect** for **ALL** the **regular and private** students.

Procedure outline:

1. The students have to record, within three days from the day of publication of results, their interest, to take part in the “Answer-paper Viewing”, through online form, as per the notification made by the Controller of Examinations from time to time, by paying a prescribed fee of Rs. 500/= per subject or course.
2. The students will be allowed, as per the schedule published by the Controller of Examinations, to go through their answer-scripts. Students can record their appeals, if any, in the prescribed form after viewing the marks awarded by the examiner, total marks etc.
3. Controller of Examinations will organize to address the appeals. Change in marks, if any, will be updated in the results and the revised results will be published.