THIAGARAJAR COLLEGE OF ENGINEERING, MADURAI

Skill Development Program

Standard Operating Procedure

1. Receiving Training Offered by Laboratory/Department

2. Receiving Training Offered by Individual Faculty

3. Receiving Requirements of Training Needs by Industry

4. Obtaining Approval from Chairman/Principal

5. Exhibit training programme through TCE website

6. Exhibit Registration forms

7. Communicate the Selection intimation to the participants

8. Arrangement of Venue, Hospitality for Training Programme

9. Obtaining feedback from the participants

10. Submission of Report and Expenditure details

11. Submission of Closure report by Coordinator

12. Updating new Skill/Equipment/Software available for Training module in Every Semester.