



THIAGARAJAR COLLEGE OF ENGINEERING, MADURAI-625 015

(A Govt. Aided Autonomous Institution affiliated to Anna University)

AIDED COURSES (NON-TEACHING)

1.	Name of the Post	:	Steno - Typist
	No. of Post	:	One
	Roster	:	G.T.
	Age as on 01-07-2018	:	30 Years

Qualification required:

Essential:

- i) 1) Must possess Minimum General Educational Qualification prescribed in the Schedule to the General Rules

AND

- 2) Must have passed the Government Tech. Examination in Typewriting & Shorthand by the Senior Grade both in Tamil & English

OR

Must have passed the Government Tech. Examination in Typewriting & Shorthand by the Senior Grade in Tamil and Junior Grade in English.

OR

Must have passed the Government Tech. Examination in Typewriting & Shorthand by the Senior Grade in English and Junior Grade in Tamil

- ii) Desirable .. Degree, Computer Knowledge with Tally

Pay Matrix: Rs.20,600/-

2. Name of the Post	:	Typist
No. of Post	:	Three
Roster	:	G.T-1, MBC/DNC-1 & SCA (Women) -1
Age as on 01-07-2018	:	GT -30 Years, MBC/DNC-32 years SCA (Women) – 35 years

Qualification required:

Essential:

- i) 1) Must possess Minimum General Educational Qualification prescribed in the Schedule to the General Rules
AND
2) Must have passed the Government Tech. Examination in Typewriting by the Senior Grade both in Tamil & English.
OR
Must have passed the Government Tech. Examination in Typewriting by the Senior Grade in Tamil and Junior Grade in English.
OR
Must have passed the Government Tech. Examination in Typewriting by the Senior Grade in English and Junior Grade in Tamil
- ii) Desirable .. Degree, Computer Knowledge with Tally

Pay Matrix: Rs.19,500/-

3.	Name of the Post	:	Artisan Grade-II
	No. of Post	:	Ten
	Roster	:	G.T-2, MBC/DNC-1, BC (Other than BCM)-2, GT (Women)-1, BC (Other than BCM)(Women)-1, MBC/DNC (Women)-1, SC-1 & SCA (Women) -1
	Age as on 01-07-2018	:	36 years.

Qualification required:

i) *Essential:*

An Industrial Training Institute Certificate/National Trade Certificate/National Apprenticeship Training Certificate related to Civil, EEE, Mech. ECE, CSE.

ii) *Desirable* Diploma in any branch and practical experience for a period of not less than two years.

Pay Matrix: Rs.19,500/-

4. **Name of the Post** : **Laboratory Assistant**
- No. of Post : Seven
- Roster : G.T-1, MBC/DNC-1, BC (Other than BCM)-1, GT (Women)-1, MBC/DNC (Women)-1, SCA (Women)-1, & SC -1
- Age as on 01-07-2018 : 36 Years

Qualification required:

i) *Essential:*

An Industrial Training Institute Certificate/National Trade Certificate/National Apprenticeship Training Certificate related to Civil,EEE,Mech. ECE, CSE

Provided that for the purpose of appointment to the posts of Laboratory Assistants in the Laboratories noted hereunder, The trades mentioned against them shall also be considered:

Laboratory	Trade
1. Survey Lab	Surveyor Trade
2. Applied Mechanics : Hydraulics : Strength of Materials: Chemistry and Physics Lab.	1.Fitter Trade 2. General Mechanics Trade
3. Heat Engines Laboratory	1. Mechanic (Diesel) 2. Mechanic (Tractor) 3. I.C. Engine Trade 4. Automobile Trade 5. Mechanic (MV) Trade

ii) *Desirable* ..

Diploma in any branch and practical experience for a period of not less than two years

Pay Matrix: Rs.19,500/-

5.	Name of the Post	:	Electrician
	No. of Post	:	Two
	Roster	:	G.T-1 & SCA(Women)-1
	Age as on 01-07-2018	:	36 Years

Qualification required:

i) *Essential:*

- i) An Industrial Training Institute Certificate / National Trade Certificate / National Apprenticeship Training Certificate in Electrician or Wireman Trade;

OR

- ii) a) Electrician or Wireman Competency Certificate issued by the State Government; and
b) Practical experience for a period of not less than two years in work or works recognized by the appointing authority.

Explanation : The Competency Certificate mentioned under item(ii) (a) above should be one issued by the Tamilnadu Electricity Board, or Chief Electrical Inspectorate by Directorate of Employment and Training.

- ii) *Desirable..* Diploma in Electrical & Electronics Engineering and practical experience for a period of not less than two years.

Pay Matrix: Rs.19,500/-

6.	Name of the Post	:	Fitter
	No. of Post	:	One
	Roster	:	G.T
	Age as on 01-07-2018	:	36 Years

Qualification required:

i) *Essential:*

An Industrial Training Institute Certificate/National Trade Certificate/National Apprenticeship Training Certificate related to Civil,

ii) *Desirable*

Diploma in Civil Engineering and practical experience for a period of not less than two years.

Pay Matrix: Rs.19,500/-

7. **Name of the Post** : **Boiler Attender**
No. of Post : One
Roster : G.T.
Age as on 01-07-2018 : 36 Years

Qualification required:

Essential:

- i) Failed S.S.L.C: and
- ii) A third class Boiler competency Certificate awarded by the Chief Inspector of Boilers, Chennai.

Desirable

Diploma in Mechanical Engineering and Practical experience for a period of not Less than Two years

Pay Matrix: Rs.18,500/-

8. Name of the Post : Assistant Physical Director

No. of Post : One

Roster : G.T.

Age as on 01-07-2018 : 36 Years

Qualification required:

Essential: i) The State Government Teacher's Certificate in Physical Education (Higher Grade)

OR

ii) State Government Teacher's Certificate in Physical Education awarded to Ex-service men (Higher Grade)

Desirable: Bachelor of Physical Education.

Pay Matrix: Rs.20,600/-